

# St Patrick's Catholic Church

Pastoral Council Meeting  
November 20, 2019 at 7:00 p.m.  
Faith Formation Building

**Call meeting to order with a prayer by Fr Danso at 7:01 p.m.**

**Members Present:** Katie Ausdemore, Liz Lyons, RaeShelle Jensen, Scott Konz, Joanne Grote, Fr Danso.

**Members Absent:** Matt Brummett, Jean Hofmaster, Jenny Hall, Scott Brooks, Amy Ausdemore, Bernie Koch.

**Minutes By:** Joanne Grote

**Approval of October 2019 Pastoral Council meeting minutes:**

1<sup>st</sup> Motion: Joanne Grote

2<sup>nd</sup> Motion: Scott Konz

**Correspondence:**

- 1. Curriculum Subcommittee Update:** Amy has the information on recommendations for books that the religious ed teachers would like to use but was not at the meeting tonight; Jean H could not be here tonight.
- 2. Religious Education Update:** No update, other than the salary for religious ed director for E level is going up on January 1<sup>st</sup> (by Iowa Law) to \$35,000 or \$36,000.

**Old Business:** N/A.

**New Business:**

- 1. Lent Project:**
  - a. Needs to be approved at January 2020 meeting. For Advent in 2019, we did the local food pantry.
  - b. Bring ideas to January meeting (no meeting in December).
  - c. **RE Curriculum Recommendation:** Tabled until next meeting in January 2020 as Jean H and Amy A are not here tonight.
- 2. Goals for 2020-2021:** Tabled until next meeting; think about goals prior to meeting.
- 3. Logistics for DRE Position:**
  - a. DRE office – upstairs in RE building.
  - b. Full-time position with duties of data entry for RE students and sacraments, monthly lists of RE activities (kids and adults) and RE parish activities (kids or adult), task list, shut-in visits, lists for RaeShelle, Jean H, and Fr Danso.
  - c. Eileen Valdez, Human Resources with Diocese of Des Moines said we need to have goals for the new position for 2020-2021.
  - d. We need to develop a task list, needs analysis by Director of Religious Education (DRE) and suggestion for a meeting with Fr Danso, DRE, and Pastoral Council.
  - e. We need to get a curriculum developed and start advertising for DRE the first two weeks in February 2020. Fr Danso will be gone (Africa) 01/13/2020 to 02/19/2020.
  - f. Discussed advertising in the Catholic Mirror, at Creighton (Katie will talk to Merridy Larsen about this), The Rocket, Today's Action, Penny Saver, World Herald, area church bulletins.
  - g. Look at hiring a DRE in mid-March. RaeShelle will talk to the Finance Council at their January meeting about salary for DRE – possible hourly salary until their

official start date (i.e. if the person hired needed to finish out a current year at their job; depending upon the schedule for the person hired). The only Sunday religious ed will meet in April is 04/26/2020 due to Palm Sunday 04/05/2020, Easter 04/12/2020, Confirmation 04/19/2020.

- h. Discussion took place on what might be included in our DRE advertisement:
  - i. Theology background preferred.
  - ii. Full-time or 30-32 hours/week.
  - iii. Salaried position.
  - iv. Mandatory attendance at parish meetings for Pastoral Council.
  - v. Some evening and weekend work required: Sacramental prep and high school RE and/or Saturday speakers/events.
  - vi. Flexible hours – Sundays required during faith formation calendar year.
  - vii. List benefits available.
  - viii. Experience with adult education preferred.
  - ix. Deadline date for applications.
- i. Timeline for hiring DRE:
  - i. Advertise 2 weeks – 02/09/2020 and 02/16/2020.
  - ii. Interviews the week of 02/23/2020.
  - iii. Hire in mid-March.

**Adjournment at 7:40 p.m.**

1<sup>st</sup> Motion: Joanne Grote

2<sup>nd</sup> Motion: Liz Lyons

**Next Meeting:** Discussion held, and meeting date was changed to **Thursday, January 16<sup>th</sup> 7 p.m.** (as Katie will be gone on Tues, January 21<sup>st</sup>).

Bring ideas to next meeting:

1. Ideas for advertising for DRE position.
2. Lent project ideas; decision needs to be made at January meeting.
3. Goals for 2020.